



## MINUTES

### Area Service Team Meeting, Rockland August 28, 2007 @ 7:30 p.m.

#### ATTENDANCE

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Nathalie Dussault	Area Commissioner	Jeff Desson	DAC Youth
Eva Bandla	Area Treasurer	Kelly Banks	Council Field Executive
John Dougherty	DAC Program	Patrick Wall	4 <sup>th</sup> Orleans
John Ladds	DAC Group Support Urban	Alan Clapp	8 <sup>th</sup> Orleans
Joanne Rice	14 <sup>th</sup> Gloucester	Debbie Benson	78 <sup>th</sup> Ottawa
	Colony Area Coordinator	Sheri Albers	78 <sup>th</sup> Ottawa
Bill Cain	Pack Area Coordinator	Jeff Moore	1 <sup>st</sup> Rockland
Fred Hyde	Troop Area Coordinator	Christine Rozon	1 <sup>st</sup> Vars-Navan

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#### 1. OPENING

Nathalie called the meeting to order at 7:35 pm.

#### 2. MINUTES (May 22, 2007), follow-up

- Charters outstanding for 2006-07: 3<sup>rd</sup> Orleans to submit as soon as possible. 1<sup>st</sup> Cumberland charter submitted to Council by Eva.
- PRC's due before September 1 for leaders to be counted for ratio.
- Group financial statements 2005-06 need to be submitted immediately to Eva Bandla: 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Orleans, and 1<sup>st</sup> Greenwood.
- The Area Levy is up-to-date for 2006-07.
- MMS Prospects: Talk to Lynn Levitan regarding prospective members in your group before the September 4 deadline.

#### 3. WORD FROM THE COMMISSIONER

- New Group Commissioners
  - 1<sup>st</sup> Cumberland: Eva Bandla
  - 3<sup>rd</sup> Orleans :Tanya-Rae Smith
  - 14<sup>th</sup> Gloucester: Joanne Rice
  - 78<sup>th</sup> Ottawa: Sheri Albers
  - 1<sup>st</sup> Orleans: still looking, suggestions welcome
  - LDS group opening up in Hawkesbury. Requirements are being worked on.
- Area Coordinators for Council Events:
  - Popcorn Campaign: Eva Bandla, 1<sup>st</sup> Cumberland
  - Climate Change Ambassador: Désirée Caron 1<sup>st</sup> Blackburn
  - **Scoutrees: November 3, looking for coordinator**
  - Food Drive: Allan Clapp, 8<sup>th</sup> Orleans

- Recognition awarded during the summer:
  - Service Commendation: Jeff Loder, 4<sup>th</sup> Orleans
  - WB II Beads presented to: Sue Lepine, 4<sup>th</sup> Orleans (Troop), Joanne Rice, 14<sup>th</sup> Gloucester (Colony) and François Trudel, 4<sup>th</sup> Orleans (Troop)
  - WB II Beads: Debbie Benson, 78<sup>th</sup> Ottawa (Troop)
  - CCM: Doug Zahody, 3<sup>rd</sup> Orleans Rover Advisor
- WEB
  - Registrations, group and contact information is updated.
  - Please use the new Group report template (look under AST on the Odawa site)
  - Send Patrick Wall any corrections or updates for your group
  - Let Patrick know if you have any ideas for the website
  - Suggestions: Add Group meeting times, Area scrapbook
- Advertising
  - Advertisement was placed this morning in the “Weekly Journal” and will run for two weeks. The total cost is around \$938. Area will pay half (\$469) and the other half is to be split between 8 groups (about \$60 each). Eva will let groups now the exact amount.
  - **At registration, ask newcomers how they heard about your group. Share this information at the next AST.**
- Objectives for 2007-08
  - At the Area Management meeting, four objectives were identified for 2007-08. Details will be posted on the Odawa website.
  - Suggestions for Community Exposure
    - Have a Kub Kar Track set-up at the Navan Fair.
    - Combine volunteering request for the Cumberland Market and the Navan Fair.
    - Fall clean-up in Ottawa (more community service than exposure). Groups can register for this event with the city.
- Area attire
  - Neckers will be ready in two weeks.
  - **T-shirts are \$32 and are available to any Scouter. Contact John Dougherty for more information.**
- Council News
  - 50/50 Raffle at the Ottawa Senators is on for this year. Contact coordinator Derek Ellwood from Carleton Area for more information at [derek.ellwood@rogers.com](mailto:derek.ellwood@rogers.com)
  - National AGM: December 1, 2007, Vancouver, Canada. **An Area coordinator is needed to organize a vote for area representatives to go to the AGM.** Five Scouters are needed to nominate a person. It is not certain whether the trip is paid for by Council. For info on conference <http://s179992405.onlinehome.us/csc2007/070707/index.php>  
**Council is to introduce the voting procedure shortly.**

#### 4. REPORTS

- Treasurer – Eva Bandla
  - Council has not sent a statement since May.
  - Popcorn funds didn't show on the May statement
  - Submit a copy of your 2006-07 group financial statement by December 31.
  - First Area levy cheque is due at the AST in November. The levy is \$2/person. Cheques are to be written out to **“Scouts Canada – Odawa Area”** and given to Eva.
  - 14<sup>th</sup> Gloucester has paid their levy for pre-registration.

- **Scouter Club – Fred Hyde**
  - The next meeting will be at 8am on Saturday, September 8 at Oh Basil Restaurant.
  - **Medic Alert: October 19-21 at Opemikon. Camping will be in the Cub Field.**
    - Wilderness 1<sup>st</sup> Aid: Valid Standard 1<sup>st</sup> Aid is a prerequisite. Certification is not provided with the course.
    - Fred will bring the woggles
    - Leadership program: Nathalie and possibly Christine
    - Woodsman program: John D. will get leaders to fill in volunteers slots
    - Handouts will be ready for the next AST
  - Upcoming Events: winter camp, Truck Rodeo and a night adventure
- **Old Wolves – Bill Cain**
  - June Camp went well.
  - Rumble in the Jungle had 970 people attend. It was a good camp.
  - The next Old Wolves meeting will be at Broadways (Portobello and Innis) on Friday, August 31 from 7 to 9pm.
  - Fall Cuboree (September 21-23) information is posted on the Odawa website. 65 have signed up and 180 to 200 people are expected to attend. The theme is Siege of Mafeking.
  - **Relax Inn: This is a bonding activity for leaders at Tucker House on November 17-18. 1<sup>st</sup> Rockland will sponsor. Register with Bill. Cost is about \$46 per person, food included. Deadline for registration is October 9. Bill will send additional information out.**
- **Sharing Sessions – Joanne Rice**
  - **The next meeting will be at Broadways (Portobello/Innes) on October 12 at 7pm.**
  - Report was handed out.
  - June Camp was a success
  - **Fall Beaveree: Saturday, October 27 at RJ Kennedy Community Centre. See Area Events on Odawa website for details.**
- **DAC Program**
  - Colony will be receiving a lot of support this year. John will be visiting colonies.
  - Not many groups are applying for Council Commissioner's Quality Awards. John will be visiting groups to inform them of this award.
  - **Groups are encouraged to start planning for the Popcorn fundraiser.**
  - Area activities are posted on the Odawa website calendar.
- **DAC Training**
  - **Currently looking for someone to fill this position.**
  - Training courses are listed on the Odawa Website.
  - **Gateway courses will be offered at the Orleans United Church on September 4 and 13 at 7pm and on November 3 at 10am. Also, a Gateway will be given at the Cuboree (Apple Hill) on September 22 at 9:30.**
  - Group Commissioner Workshop on November 24. Let Nathalie know if a WB1 for Group is required.
  - Treasurer workshop at Police Station on September 22 at 1pm.
  - 4<sup>th</sup> Orleans will organize a "Friends of the Forest" and "Jungle Book" workshop
- **DAC Group Support**
  - Advise John Ladds on the dates of your Group Committee meetings by email at [jcbladds@magma.ca](mailto:jcbladds@magma.ca) He would like to visit at least once. His goal is to answer questions and help deal with problems.
  - Submit adult registrations immediately after verification of references and interview in to Council, even if the PRC hasn't been received yet. You can send the remaining paperwork in as soon as you receive it.

- Question: Are groups supposed to create prospective MMS records for new leaders?

**ACTION: John L. to follow-up.**

- MMS prospects: When you create a prospective record, input all the person's information, not just their name. This will help avoid having unknown prospects in your group. Note that prospective members are not registered and their record will not become active until they are registered.
- Groups with prospective members are 14<sup>th</sup> Gloucester, 1<sup>st</sup> Greenwood, 1<sup>st</sup> Orleans, 1<sup>st</sup> Rockland, 1<sup>st</sup> Vankleek Hill and 3<sup>rd</sup> Orleans. Any prospects will become inactive unknown on September 5.
- Nathalie and Kelly can certify PRCs. Bring original PRC and a copy for certification.
- Bring your registration package to the AST on September 25 for reconciliation.
- **DACs Youth**
  - Plan on visiting Troops, especially those groups who don't have a Venturer Company.
  - They will check to see if Companies are fully aware of upcoming events.
  - Would like to know what Groups would like a visit from the DACs Youth – Jeff and Jamie
- **Pack Service Scouter**
  - Alex Gazaleh returning to the role of Pack Support. He is looking forward to visiting all Packs
- **Growth – Kelly Banks**
  - School talks: It is time to call principals to book school talks.
  - School flyers are bundled and will be dropped off at school boards. Odawa Area is covered by two different flyers. Let Kelly know if your school doesn't distribute the flyer. Pick them up, if you can.
  - PR kits are available for recruitment events.
  - Pre-registration is at 48% of last year's numbers.
  - Council 2006-07 registration is at 99% of the previous year's registration.
- **Honours and Awards**
  - An Honours and Awards Coordinator is needed for the area.
  - 21 CCM applications will be dropped off at HQ on August 29. CCMs will be awarded in November. Thanks to Eva, Fred and Glenda for reviewing the applications.
  - An application for a Certificate of Meritorious Conduct will be submitted.
  - Recognition workshops: October 6 and December 8 at HQ.
  - Increase your awards submissions. Each group is challenged to submit one before Christmas. Youth award criteria is on the council website.
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## 5. ROUNDTABLE

- 1st Rockland has 44 members registered so far. Their opening campfire is at Tucker House on September 12 at 7pm.
- 3<sup>rd</sup> Orleans had a welcome back activity at Petrie Island this evening. Approximately 120 attendees.
- A 3<sup>rd</sup> Orleans banner was found at Petrie Island. Patrick Wall has it.
- 14<sup>th</sup> Gloucester has its registration night on September 11. Apple Day will be at Walmart.
- Area campfire: Joanne will check to see if it can be held at Lafarge's. Check with your group to see who is interested in participating.
- Can Venturers take the 1<sup>st</sup> Aid courses offered at HQ?

- Apple Hill: Fred is now on the camp committee. The camp offers Program-in-a-can for Saturdays. Dates to choose from: September 28-30, October 12-14 and November 16-18. See Council website for details (under camps).
- Let Nathalie know who is being mentored for WB requirements and who their mentor is.

**6. CLOSING**

The next meeting will be held at St.Andrews United Church, Rockland on September 25 at 7:30pm. Meeting adjourned at 10:10 pm.